ROSEACRE JUNIOR SCHOOL
School Prospectus 2026-27

'Creating Positive Memories'

Headteacher Welcome

Welcome to Roseacre Junior School. I have had the privilege to work at this school for the past 13 years and have, since September 2023, been headteacher of the school. I strongly believe that if children are happy and feel safe they will learn. Your child's time with us is precious and the staff team here at Roseacre work together to ensure all children reach their full potential. There are many people who work in varying capacities to contribute to our success. We have excellent teachers, teaching assistants, office staff, pastoral staff and premises staff, who all work as a team. Our Governing Body also plays an essential role in the development and success of the school. Our Roseacre Values help pupils to understand how they can all make a positive contribution to the school and the wider community and prepare them for their future studies and adult life.

Parents work with us in partnership and there is a successful Friends of Roseacre Parent Association, open to all parents, whose members work extremely hard to raise money and provide social events for pupils and parents. We also have a number of parent volunteers who help across the school.

We have a broad, balanced and engaging curriculum and we pride ourselves on our learning environments and the pastoral care we offer. Our pupils consistently achieve above that of other schools nationally. We aim to provide pupils with a wide range of experiences, including sporting events, musical and drama performances, visitors, trips and residential stays. We recognise all children have their own strengths and we celebrate pupil achievement at all levels and in all areas.

This prospectus has been designed to introduce you to Roseacre Junior School. Additional information about the school can be found on our website. I look forward to working in partnership with you and that your child thoroughly enjoys their time at Roseacre and leaves us with many 'positive memories' of their junior school experience.

Mr Garrett
Headteacher

School Values

Everything we do in school is underpinned by our Roseacre Values, which pupils are taught throughout the academic year. Pupils who demonstrate the Roseacre Values are nominated for termly Headteacher Tea Parties.

R -	RESPECT	(for themselves, each other and the environment)
O -	OPEN-MINDEDNESS	(be open to trying new things, to be aware of differing views and beliefs)
S -	SAFETY	(to be safe and taught how to keep themselves safe)
E -	EMPATHY	(to show kindness and consideration for others)
A -	ACHIEVEMENT	(celebrating achievements at all levels in all areas)
C -	COLLABORATION	(understanding teamwork and the importance of being able to work with others)
R -	RESILIENCE	(to persevere, not give up and keep trying hard)
E -	ENJOYMENT	(to develop a love for learning, to enjoy all aspects of school life)

History of the School

In 1839, The National School for the Parishes of Bearsted, Thornham (now Thurnham), Debtling (Detling), and part of Boxley, was opened on the original site overlooking The Green in Bearsted. Being a Church Foundation, the name was changed in due course to Bearsted Church of England School. In 1972 the school moved to its present site. We celebrated the 50th Anniversary of the school in October 2022. We are not a Church School now, although we maintain good links with the local Church. The school became a Foundation School in 1999.

SCHOOL MOTTO	1940	-	Courtesy, Fidelity, Courage
SCHOOL MOTTO	1997	-	"Let us be happy in work and play"

Admissions

Parents wishing to send their child to this school may make an appointment to have a tour of the school. Arrangements are always made for parents and children to visit the school prior to admission. New Year 3 children follow an induction programme.

The admissions policy gives preference to children attending Thurnham Infant School and the school also admits children from several different schools to reach its Published Admission Number (PAN) of 102. Applications are prioritised according to the school's admission criteria.

Beginning School

Choosing the right school for your child is one of the biggest decisions you will make as a parent. At Roseacre, we pride ourselves on the care and support we give to all our pupils throughout their time with us, especially when they first join the school. We aim to provide as smooth a transition as possible for the children joining Roseacre. Year 3 children joining in September are invited to visit school during the term before they are due to start which gives them an opportunity to become acquainted with their new surroundings. Parents will also have the opportunity to visit the school. Parents are invited to bring children straight into the classroom on the first morning of term.

The School Day

Times of School	**8.45am - 3.15pm**
Morning Break	**15 minutes**
Lunch Break	**1 hour**

The gates are open between 8.35 and 8.45am and children go straight into their classrooms. Once the school gates have been closed all children must enter school via the office.

Each year group use every playground throughout the week. A healthy snack of fruit or vegetables is allowed at morning break.

Lunch is taken in two sittings. The rest of the lunch break is for play either on the playgrounds or the field, if the weather is fine. The playgrounds have different activities and the children will have some choice of which playground they wish to play on. Activities are also available in the library.

Assemblies are held daily.

School finishes at 3.15pm.

If there is an unexpected change in the arrangement for the collection of children at the end of the school day, please ring school with the details which will be passed on to the child. Parents should not bring cars on to the school site at anytime, including drop off or pick up time or at the end of any clubs, including children accessing wraparound care.

Lunchtimes

School lunches are provided by Independent Catering who operate a Cashless Cafeteria system. Payment for meals is made online using the Arbor system. All food is prepared on the premises and the children may choose from a main course and sweet. Water is always available at lunchtime.

A choice of meal is available at a cost of £3.00

Main meal and dessert
Filled jacket potato with salad and dessert
Tomato Pasta and dessert

Any changes in prices will be published on the school website.

Weekly menus are displayed in the classroom, reception area, on the notice board and on the school website.

Children may, if they wish, bring a healthy packed lunch to school to be eaten at lunchtime. This should be in a container bearing your child's name. Liquids should be brought only in securely sealed plastic containers - no fizzy drinks or energy drinks are allowed. It is advisable for parents to consider using insulated containers for packed lunches. **No nut-based products may be brought into school due to allergies.**

Drinking water is available from water stations at playtimes, water bottles with sports tops containing water are permitted in the classrooms during the day.

Wraparound Care

The school operates a comprehensive wraparound service run by school staff from 7.30am to 6pm as required.

Early Morning Provision:-

7.30am- 8.35am (with breakfast provided)	£6.00 per session
Or 8am-8.35am (with no breakfast).	£4.50 per session

After School Provision:

3.15pm – 4.00pm (no food)	£4.50 per session
3.15pm – 5.00pm (biscuit plus drink)	£7.50 per session
3.15pm – 6.00pm (light snack, fruit plus drink)	£13.00 per session

If your child attends an after school club and you would like them to attend the wrap around care afterwards the cost will be:

To 5pm	£5.50 per session
To 6pm	£8.00 per session

Class Organisation

There are currently 3 classes in Years 3 & 4 with 4 classes in Years 5 & 6.

School Staff

A current list of school staff and governors is on the website.

Houses / Rewards

The children are placed in one of four houses representing local history, Bertie, Culpeper, Dering or Fludd. Brothers and sisters usually become members of the same House. House points are awarded by class teachers. Merit stickers are also awarded by staff and placed on a Merit Card. When complete, a Merit Certificate is awarded. Pupils are nominated to receive an invitation to the termly Headteacher's Tea Parties for demonstrating the school values. Annual awards of cups and shields are made for a wide variety of achievements.

Home / School Contract

In line with Government legislation, a Home/School Contract is issued each September, to be signed by the pupil and parent/guardian.

Absence

Government regulations regarding absence are strict. It is a statutory requirement that all absences are logged and appear as a record on children's reports. Attendance is kept by a computerised system which logs absence and lateness. Records are sent to KCC. Secondary schools often ask for attendance information upon transition. We expect parents to ring each day to report their child's absence, even if the child has been sent home by the school the previous day. This is to ensure your child's safety. If the school has not been notified of a reason for absence, parents will be contacted each day. It is essential that, on their return to school, parents send in a written note or email with the child explaining the reason for their absence, as without a note the absence may have to be logged as unauthorised. Children who achieve 100% attendance in a year receive a certificate at the end of the year.

The Governors of the school do not advocate children being away from school for any reason other than medical. Authorisation for any unavoidable leave of absence (except holidays) should be made in writing to the headteacher at the school. No holiday absence will be authorised.

We would be grateful if you would co-operate with us in the following ways:

1. Complete the emergency/medical form given to you when your child is admitted, giving full details of your address and telephone number throughout the day. If you move house or change contact numbers, please update this information in Arbor. This is essential should we need to contact you during school hours.
2. Give at least 3 days notice if your child has an appointment with the doctor or dentist, especially if it involves cancelling or ordering lunch.

Uniform

School uniform is smart, functional and competitively priced. All children are asked to wear school uniform.

There is a detailed uniform list available from the school and on the website. Uniform is available to purchase from Pages.

Behaviour

Roseacre School is a community, which has codes of conduct and rules of procedure based on our Roseacre values. There are three rules which are shared with the children regularly. The rules are to be ready, to be respectful and to be safe. These rules cover all the necessary skills for a successful school. There are high expectations for pupil behaviour. There is parental participation in promoting high standards and the school seeks to foster good home/school links. This encourages a climate of trust.

All children are expected to behave in a respectful manner both to themselves and to others, showing consideration, courtesy for others at all times. There are lots of opportunities for pupil recognition when displaying the school rules and values. There are sanctions for unacceptable behaviour.

The headteacher is responsible for implementing the school's policy on discipline. This policy involves the commitment of all adults and children. There is a firm and patient insistence on high standards and good manners.

The school endeavours to provide a good physical environment, which the pupils respect. Teachers create attractive classroom environments in which pupils can take pride in ownership. The premises are kept clean and tidy.

The school fosters the personal and social development of pupils and places emphasis on trust, self-discipline, responsibility and respect. The headteacher will inform parents of any serious misdemeanour. In accordance with the law, no corporal punishment is used.

The school operates a behaviour policy and there is a documented approach to bullying, both verbal and physical, should it arise.

Children are chosen as class representatives for eco-council, School Council and as Friends of Roseacre representatives who meet together regularly. Children are also given the role of digital leaders.

Health and Safety

Throughout the Junior School, children may undergo various health checks which parents are notified of. Parents are informed if any problems occur and the children are referred for further treatment.

Should your child be required to take medicine or any form of medication during the school day, and is well enough to attend school, a Medicine Record Form **MUST** be completed and returned to the school office indicating your child's name and dosage that is required. Only medication to be taken four times a day should be brought into school.

All medicines, tablets etc. should be in the prescribed container with the original label, clearly labelled with the child's name and deposited in the school office at the beginning and end of the day if needed at home.

Parents will readily appreciate that the safeguarding of medicine is an essential precaution, taken in the interests of the safety of children.

The school employs trained First Aid Officers who oversee medical and accident procedures. All accidents are logged. Parents will be advised in the case of more serious injuries by telephone.

Parents need to inform the school if their child requires an inhaler in school. Children are expected to be responsible for their own named asthma inhalers. Please contact the school if your child has an epi-pen.

When a child is ill, the school always attempts to contact a parent, so please do make sure that your current home and business telephone numbers and also an emergency number are kept up to date in Arbor.

Children who need to leave school for a medical/dental appointment may only do so if collected by a known adult from the school office. On their return to school they should report to the office.

Safeguarding

Roseacre Junior School is committed to safeguarding and promoting the welfare and safety of our children. We expect all staff, parents and volunteers to share this commitment. All adults who work in our school have been subject to a Disclosure and Barring Service check (DBS). The school operates a policy of Child Protection under the direction of the headteacher Mr Garrett and Mrs Baylis, Mr Norman, Mrs Rawson, Miss Powell, Mrs Fisher, Mrs White and Mr Webber are also trained Designated Safeguarding Leads (DSLs).

Parental Involvement

Roseacre sees education as a partnership between school and home. Many parents are able to offer the school active support in the form of help in the classroom. All parents helping in any form need to be DBS checked. This can be organised through the school office. Open Evenings and Consultation Evenings take place, together with data reports 3 times a year and annual written information concerning pupils' attainment and progress. Information is sent to parents via Arbor and published on the school website.

Friends of Roseacre

Roseacre School has an active Parents' Association. This is involved with fund-raising and social activities. The support of the Friends of Roseacre means that the school is able to provide the children with many extra amenities, including the funding of an adventure playground, and a contribution to the outdoor classroom, the MUGA (multi use games area) and computer suite as well as iPads, books for the library and the audio-visual equipment in the school hall. Events are organised throughout the year by the Parents' Committee. The AGM takes place each year in the Autumn Term.

The Curriculum

The Curriculum of this school is founded on the National Curriculum and seeks to provide a broad and enriching experience for all children. Details of the curriculum and about each of the subjects taught can be found on the school website.

Homework

Homework helps each child to learn independently and at Roseacre the intention is that homework reinforces the curriculum and is able to be completed by the children independently. The amount of time taken to complete homework will vary between individuals, as some children work more quickly than others. Teachers always attempt to set reasonable and realistic homework. Homework timetables for each year group will be sent to parents near the beginning of the year. As children move through the school, homework will change and increase.

Homework is work set to be completed outside the teaching lessons. Homework is set throughout the week and is sent via Seesaw. Children usually have several days to complete each task. Homework will be mainly English and maths based with occasional research projects. Advice and encouragement from home is vital, and parents are asked to satisfy themselves that homework has been completed. Please ensure children have conditions in which to work which are conducive to study i.e. away from the television. Parents and teachers need to work together. This partnership is to ensure that children make the most of their abilities.

Assessment

There is a continual programme of assessment throughout a child's time at Roseacre. Teacher assessment and a careful monitoring of progress are recorded. Parents are informed of teacher assessments 3 times a year. Parents are also kept fully informed at Consultation Evenings. English and maths are tested annually in the summer term as well as other tests taking place throughout the year. Teacher marking and assessment gives children criteria to help future learning. Year 4 children take part in a statutory Multiplication Times Tables Check. Year 6 children undergo Key Stage 2 statutory SATs in May, and these results form the basis of future assessment at secondary schools.

Special Educational Needs and Disabilities (SEND)

Children with special educational needs and disabilities are identified by the teachers using a variety of assessments. Once their need has been identified, the school supports their progress using a variety of intervention strategies, in and out of the classroom. This provision is continuously reviewed and amended. The school has Joint SENCOs, Mrs Fisher and Mrs Rawson, who base themselves in the Hub and are available to support pupils and meet with parents.

Family Liaison Officer

The School employs a Family Liaison Officer (FLO), Miss Powell, who is available every morning. She is able to support pupils, parents and families in a range of different areas, including attendance, behaviour, transition and wellbeing. She is also able to signpost families to external support available.

Year 6 Transfer to Secondary School

There are opportunities for parents and children to visit the local secondary schools in order to make informed choices of the most suitable school for their child's secondary education. Some children will be best suited to a place at a grammar school and others to a high school. Year 5 teachers are available to meet with parents to discuss this in the summer term.

Educational Activities, enrichment opportunities and trips and visits

A full range of clubs operate at the school, either during the lunch hour or after school. These include dance, sports, etc. A full programme for these and the times will be issued at the beginning of the year. Clubs offered depend upon adults in the school being willing to run clubs and lettings with external companies. Children pay to attend externally run clubs. Educational visits, which we make throughout the academic year, are an important feature of our curriculum offer. These are intended to offer the children a range of first-hand experiences, which can then be followed up by the school.

One authorisation sheet is provided for parents to sign at the beginning of the year to cover their children on any visit which takes them away from the school area, during normal school hours.
For details of charging for activities and events please see the section: Governors' Charging Policy.
A residential visit involving outdoor pursuits takes place in England at the end of Year 6. The activities undertaken in this trip are carefully researched and checked by staff and comply fully with Government requirements.

Governors' Charging Policy

School Trips

It is the policy of the school to deliver the main elements of the curriculum within the confines of the site. There is a policy of enhancing and enriching the curriculum by visits and activities that are valuable educational experiences. These will take place off-site. Such activities form an essential part of an extended curriculum and may give rise to extra costs, which will need voluntary contributions from parents. No child will be excluded from an activity because their parents cannot make a contribution. Parents should approach the headteacher in confidence if there is difficulty in making a voluntary contribution. Visits may be cancelled if insufficient voluntary contributions are made. All visits and activities organised by the school are subject to the strictest safety requirements set by the Governors with Government Health and Safety regulations being regarded as a minimum. Such safety requirements may affect the cost of the trip.

Residential /School Based Activity Week

Year 6 children have a choice of taking part in a residential or school-based activity week. These activities do not form part of the curriculum and are therefore chargeable. Parents should approach the headteacher in confidence if there is difficulty in meeting this cost.

Swimming

The National Curriculum states that all children should be able to swim 25 metres by the end of Key Stage 2 and the school organises swimming lessons at Mote Park Swimming Pool. Parents will be informed in advance if their class will be swimming. The school purchases extra instructors at the pool. The arrangements for providing swimming lessons are reviewed by staff and Governors annually.

Materials

No charge is made for books and materials used by children in school, although children may prefer to use their own stationery items. In addition, no charge is made for specialist equipment used in such activities as Technology and Creative Days etc. Children are allowed to keep items produced at no cost.
If any school equipment or furniture is damaged as a result of pupils' behaviour, parents may be asked to pay all costs involved.

Governors review their policy on charging annually.